

**ALBION CITY COUNCIL MEETING
MINUTES FEBRUARY 5, 2019.**

CALL TO ORDER – The meeting was called to order at 7:00 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Councilperson Chad Manderscheid.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Kevin Lloyd, and Chad Manderscheid, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day. Councilperson Dallan Doc Carlson was excused.

OTHERS IN ATTENDANCE – James and Kathy Endres, Adelmo Maestas, David Chatterly, Robert Murphy, Resident Deputy Jason Lynch, Troy Mortensen, Anna Marie Davis, Mary Lynne Bristol, and John Davis.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Manderscheid-aye, with Carlson excused, the Council moved to approve the Minutes of the January 8, 2019 Council Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Manderscheid-aye, with Carlson excused, the Council move to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch reported to the Council for the month of January he had thirty-one (31) Traffic Stops, which resulted in eleven (11) Verbal Warnings, and twenty (20) Citations, with one (1) arrest. Lynch also reported doing one (1) Warrant Service, responding to two (2) Animal Complaints, responding to one (1) Minor Accident, responding to one (1) 911 Hang Up/Open Line/Prank Call, doing two (2) Follow Ups, responding to one (1) Dog Complaint, serving two (2) Civil Papers, and conducting one (1) Test Call. Mayor Isaac Loveland thanked Deputy Lynch for his monthly report.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, told the Council he had nothing to report.

BUSINESS ITEMS

TITLE 10 CHAPTER 3 RECREATIONAL VEHICLES, BOATS, AND TRAILERS

City Attorney Kerry McMurray presented copies of a revised Draft of Title 10 Chapter 3 Recreational Vehicles, Boats, and Trailers to the Council for review. McMurray reported

the red indicates wording taken out, the black is existing wording, and the green is wording added. The changes made are as follows: 10-3-1 RECREATIONAL VEHICLE DEFINED For purpose of this chapter was taken out, and DEFINITIONS WAS ADDED. Street, Trailer, and Vehicle or Motor Vehicle definitions were also added. 10-3-2 remained the same. 10-3-3 A. ON STREET PARKING LIMITED/ SNOW REMOVAL was added. The wording was changed to A. Recreational vehicles may be parked in a lawful manner on the public right-of-way. Boats which are loaded on trailers and other legally registered utility trailers may be parked in a lawful manner on the public right-of-way. B. Removal of Snow from Streets: 1. The City shall remove snow from public streets. The City shall not be required to remove snow from public alleys or private property. 2 It is unlawful for any person to hinder, interfere or obstruct any person or park a vehicle or leave any other obstruction adjacent to, or upon, any public street in such a manner as to interfere with snow removal by the City. was added. 10-3-4 A. was taken out completely, 10-3-4 B. and 1,2, and 3 were taken out. 10-3-4 wording is as follows: Recreational vehicles and boats on trailers may be parked on private property, provided that such parking does not otherwise violate nuisance or parking codes. 10-3-5 ADDITIONAL OFF STREET PARKING/STORAGE was taken out, and PARKING RESTRICTIONS: was added. The current wording was taken out, and A. No person shall park any vehicle, recreational vehicle, boat, or trailer in such a manner that the vehicle or trailer can extend over the sidewalk, curb, or the travel portion of a public right-of-way. B. No person shall park any recreational vehicle, boat, or trailer in a manner to obstruct the safe sight distance of other vehicles at street intersections. C. No person shall park any vehicle, recreational vehicle, boat, or trailer in such a manner as to prevent the free passage of vehicles through a private driveway or garage driveway. D. No person shall park any vehicle, recreational vehicle, boat, or trailer, whether occupied or not, within fifteen (15) feet of fire hydrants. E. No person shall park any vehicle, recreational vehicle, boat, or trailer, whether occupied or not, except momentarily to pick up or discharge a passenger, within thirty (30) feet up on the approach to any stop sign, stop signal, yield sign, or traffic control signal located at the side of any street. was added. 10-3-6 and 10-3-7 remained the same. City Attorney McMurray recommended the Council ponder the changes to Title 10 Chapter 3, and make their decision at the next Council meeting.

MOVE LIGHT POLE IN DRIVEWAY

Mayor Isaac Loveland reported to the Council the City received a price, from Raft River Electric, to move the light pole out of Brackenbury's driveway. The cost to move the light pole from the driveway closer to the Post Office is nine hundred thirty-six (\$936) dollars, and to take the light pole out is seven hundred seventy (\$770) dollars.

Councilperson Kevin Lloyd reported to the Council he has no problem in getting a couple of Bids from someone else for this.

Mayor Isaac Loveland reported to the Council while our Contract with Raft River Electric is in effect, we need to work with them.

Troy Mortensen told the Council he knows two guys that would move the pole for a lot less money.

The Mayor will check into this.

City Attorney Kerry McMurray reported to the Council the City would need to let Raft River Electric know, in writing, that a Bid from another party is being obtained. Mayor Isaac Loveland reported that Brackenbury's may need to wait a little longer for the pole to be removed from their driveway, until the Council makes a decision on the cost.

WATER METER SIZES

Mayor Isaac Loveland reported to the Council he has been talking with Burley's Water Department, and they have gone to a standard one (1") inch Water Meter for all new construction. The Mayor reported the City has Water Rates for 5/8", 3/4", 1 1/2", and 2" Meters. The Rates are \$31.50, \$36.57, \$43.76, and \$46.73. Mayor Loveland reported he would like the City to go with a standard one (1") inch Water Meter, from now on, as this would also simplify purchasing parts.

Council President Zack Alexander reported he is okay with a standard one (1") inch Water Meter, and suggested a standard rate be established also.

Bryan Day, from the Maintenance Department, reported there is not enough room in the meter pits to use an adapter, we would need larger meter pits.

Council President Zack Alexander suggested researching this further, before making a decision tonight.

ELECTRIC INFRASTRUCTURE IN THE CITY UPDATE

Mayor Isaac Loveland told the Council there are six (6) lots, on the south end of the Mountain Meadow Subdivision, that are not on the City's Electrical System. The lots are on Raft River Electric's System. The Mayor reported he would like to include these lots on the City's Electrical System, but he is not sure how that will work. The City has asked Raft River Electric for a Quote to extend the City's Electrical System to the six (6) lots, but we have not received a Quote yet. The lots were annexed into the City, but Raft River Electric says they have no record of this.

City Attorney Kerry McMurray reported to the Council, if the six (6) lots are actually Raft River Electric customers, the City cannot take their customers away.

Council President Zack Alexander suggested finding out when the lots were annexed, and try and find out when the power was put in, as this may answer our questions. The City needs to look into this issue further.

Councilperson Kevin Lloyd reported he is worried about a precedence being set.

Mayor Isaac Loveland asked City Attorney McMurray to check into this issue further, to find out what options the City has.

CIVIC CENTER INTERNET

Mayor Isaac Loveland reported to the Council it will cost the City forty-four dollars and ninety-five cents (\$44.95) to have 6mgs of internet at the Civic Center. This is the same as the City Office. The cost of 20mgs would be twenty (\$20) dollars more a month. The Mayor reported it would be good to have WiFi available at this building, and at the Park.

Troy Mortensen told the Council he could help the City with this, using their current internet.

The Council decided to check into this issue further, before making a decision.

EAST SNAKE RIVER AQUAFER DISTRICT AGREEMENT

City Attorney Kerry McMurray reported to the Council the City is out of the District Boundary by three (3) miles, so the City does not need to join for now.

ROAD REPAIRS

Mayor Isaac Loveland told the Council there is nothing new to report.

KELLER ASSOCIATES GRANT APPLICATION UPDATE

Mayor Isaac Loveland reported to the Council he received a copy of the Wastewater Study from City Attorney Kerry McMurray. The Mayor thanked McMurray for providing the City with the copy. The Study reported the City uses twenty-seven (27,000) gallons of water per day, and there is thirty-eight thousand (38,000) gallons of water infiltration per day. The Study also outlined steps to take to improve the System. The number one item on the List was to replace the Lift Station, which has been done. The second item on the List was reconstructing the Collection System, and third on the List is Cleaning and Videoing the Collection System. The Mayor reported the City could take out a loan for the second and third items, if desired. The estimated cost to inspect the City's whole System is twenty-five thousand (\$25,000) dollars. The estimated cost to redo everything on the Wastewater System is seven hundred thousand (\$700,000) dollars. The Mayor reported we need to decide what avenue we want to pursue.

ROAD TO SUBDIVISION DEVELOPMENT UPDATE – PAUL BAUMGARTNER

Paul Baumgartner was not present at the meeting, therefore, no update was given.

BOOM TRUCK OPTIONS

Mayor Isaac Loveland reported to the Council he and Bryan Day, from the Maintenance Department, are looking at options for the Boom Truck. The truck runs well, and could be used, but the Boom is unsafe.

Bryan Day, from the Maintenance Department, reported the Bed and Boom could be sold, and a Flatbed could be put on the truck. Day reported he found a used Flatbed for one thousand (\$1,000) dollars. Day reported the other option would be to sell the whole truck, and purchase a flatbed trailer.

City Attorney Kerry McMurray reported in order to sell the truck, it would have to be declared surplus. The City has a Form for declaring property surplus, that will need to be filled out.

This issue will be on next month's Agenda.

UTILITY RATE REDUCTION REQUEST

Mayor Isaac Loveland reported the City received an Utility Rate Reduction Request for a Part-Time/Vacation Rate for six (6) months out of the year.

The Council discussed the request.

Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Manderscheid-aye, with Carlson excused, the Council moved to approve the Utility Rate Reduction Request.

TY & PAETYN HARRIS WATER CHARGE UPDATE

Councilperson Kevin Lloyd reported to the Council he reviewed the four (4) years of water charges, provided by the Clerk, on the property where Ty and Paetyn Harris lived. Throughout the four (4) year span, water charges have been low and high, depending on the time of year. Summer months were usually the highest. Lloyd reported the Harris's thought their meter was bad, so the meter was replaced, with little change in the usage. Lloyd reported he did not find anything conclusive.

GRAVEL FOR LOUNSBURY ST.

Mayor Isaac Loveland reported to the Council Lounsbury St., going to Johnson's house, is a real mud pit. We need to do something about this, before it worsens. The Mayor reported Bryan Day, from the Maintenance Department, called Triple C Concrete about the cost of gravel delivered to Albion. The cost of four (4) to six (6) inches of crushed concrete is three hundred sixty (\$360) dollars, with a delivery fee of one hundred fifty (\$150) dollars. The Mayor asked for Council approval for this expenditure.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Manderscheid-aye, with Carlson excused, the Council moved to approve up to five hundred (\$500) dollars for gravel for Lounsbury St.

DELINQUENT ACCOUNTS REVIEW

The Mayor and Council reviewed the Delinquent Accounts List, and agreed the List is looking better.

Mayor Isaac Loveland reported he is surprised how many people pay Late Fees each Month.

INFORMATION FROM CITY OFFICIALS,

City Attorney Kerry McMurray reported he has had a phone conversation with a resident that wants to change the name of the street in front of his new home. McMurray reported this usually causes problems with the 911 Emergency response. McMurray reminded the Council the issue of house numbers was mentioned at an earlier meeting, and this would be helpful to the 911 Emergency responders. This issue needs to be looked into further.

Councilperson Chad Manderscheid reported to the Council he will be out of the country in June, but will be back for the July meeting.

Councilperson Kevin Lloyd reported he likes the idea of having WiFi in this building and at the Park.

Councilperson Kevin Lloyd reported the Bond Election in March includes a Multi-Purpose Building for Albion Elementary, along with new Windows, and a new Heating and Cooling System.

Mayor Isaac Loveland reported he met with Georgia Dimick, from Region IV Development, about Grants available to Cities. The Mayor reported there are Park Grants, Library Grants, Community Center Grants just to name a few.

Mayor Isaac Loveland reported he is looking into Pre-Fab Bathrooms for the Park. They are already Engineered, and include the Structure, Electrical, and Plumbing, and the cost is about forty thousand (\$40,000) dollars to forty-five thousand (\$45,000) dollars. The Mayor reported if the City goes with stick built Bathrooms, they would need to be Engineered. The Mayor reported he is going to look at Burley's Bathroom Plans to compare them to the Pre-Fab Bathrooms. The Mayor reported there are lots of Grants available.

Mayor Isaac Loveland reported we need to put together a Wish List, in order to know what Grants to look for.

Some Wish List suggestions from the Council include the following: a Walking Path, a Low Pressure Water System, Evaporation Ponds, a Park Drinking Fountain, and a Pressure Line to the Lagoons.

Mayor Isaac Loveland reported Cliff Bar has Grants for Walking Paths, and the Army Corps of Engineers has Grants for Evaporation Ponds. The Mayor reported in order to receive any Grants, the City will need to do a Low to Moderate Income Survey.

Councilperson Kevin Lloyd reported the School District did a Low to Moderate Income Survey before the last Bond Election, and he will try to get a copy for the City.

Mayor Isaac Loveland reported the City Office now has Back-up Batteries, and System Back-ups for the Office Computers. The Mayor reported we are going to get these Systems for the Shop Computer also.

Mayor Isaac Loveland encouraged the Council members to go check out the Shop, saying it looks so organized. The Mayor praised the Maintenance Department on the work they have done at the Shop.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1550.00
Salaries – Clerk *	2756.82
Deric Bell – Deputy Clerk *	803.25

Bryan Day – Maintenance Department *	3438.00
Ravyn Pawson – Maintenance Department *	1265.00
PERSI – Employer Remittance (01/16-01/31/19) *	1181.57
DL Evans Bank – EFTPS 941 Employer Remittance (Jan.19) *	2117.50
PERSI – Employer Remittance (02/01-02/15/19) *	784.19
Raft River Electric – Water Tank-22.63 /Service Work-448.66 *	471.29
SelectHealth – Insurance (March 2019) *	1471.00
State Insurance Fund – W/C Annual Premium *	2226.00
Brent Mitchell Construction – Electric Hook-Up Fee Refund *	2000.00
Ace Hardware – Maintenance Supplies	54.16
Acme Power Tool Repair – Cordset	36.00
Adelmo Maestas – Utility Deposit Refund	200.00
ATC Communications – Phone, Fax, Internet, & Lift Station	423.99
Bonneville Power Administration – Transmission/Power (Jan 19)	19690.00
Carquest of Burley – Maintenance Supplies	153.13
Creekside Store – Maintenance Fuel (Feb. 2019)	
Ferguson Waterworks – Tapper	394.34
Haun’s Hardware – Maintenance Supplies	27.98
Higley’s Lumber – Shop Trim	190.35
Kerry McMurray – Legal Services (Feb. 2019)	1147.50
Lamont Young – Back-Up Operator Fee (Feb. 2019)	150.00
Magic Valley Labs – Water Test	18.00
NU-VU Glass, Inc. – Shop Restroom Mirror	65.64
Pit Stop Cycle Shop – Shop Tool Repair	29.95
Southern Idaho Solid Waste – Garbage Fee	20.00
Stukenholtz Laboratory – Feed Analysis (3 rd Crop)	56.00
Ty & Paetyn Harris – Utility Deposit Refund	200.00
UAMPS – General A&G Expenses	50.60
VISA - #5180 M. Yeaman Feb. 19 Stmt.	489.62
VISA - #3522 B. Day Feb. 19 Stmt.	<u>125.95</u>
TOTAL	\$43,587.83

Mayor Isaac Loveland thanked those present for attending tonight’s Council Meeting, and announced the Council will now go into an Executive Session.

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 8:30 p.m., motion was made by Lloyd to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(b) regarding personnel issues. The motion was seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Manderscheid-aye, with Carlson excused.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 9:18 p.m.

Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Manderscheid-aye, with Carlson excused, the Council moved to approve a fifty cent (\$.50) raise for Deputy Clerk Deric Bell, and a twenty-five cent (\$.25) raise for City Clerk-Treasurer Mary Yeaman.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Lloyd-aye, and Manderscheid-aye, with Carlson excused, Adjournment was at 9:20 p.m.


Isaac Loveland, Mayor


Mary Yeaman, City Clerk-Treasurer