

**ALBION CITY COUNCIL MEETING
MINUTES JANUARY 8, 2019.**

CALL TO ORDER – The meeting was called to order at 7:00 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Councilperson Kevin Lloyd.

ROLL CALL – Present: Mayor Isaac Loveland, Councilpersons Zack Alexander, Dallan Doc Carlson, Kevin Lloyd, and Chad Manderscheid, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – Melissa Carlson, Resident Deputy Jason Lynch, Paul Baumgartner, Brian Brackenbury, Randy /Brackenbury, David Chatterly, Anna Marie Davis, Nate Warren, Mary Lynne Bristol, Leroy and Karla Robinson, Myron Wilson, and John Davis.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve the Minutes of the December 4, 2018 Council Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch reported to the Council for the month of December he had nine (9) Traffic Stops, which resulted in eight (8) Verbal Warnings and one (1) Citation. Lynch also reported responding to one (1) Gun/Weapons Violation, serving two (2) Civil Papers, responding to one (1) Harassment, responding to one (1) Suicidal Subject/Psy Evaluation, responding to one (1) 911 Hang-Up/Open Line Prank Call, responding to two (2) Controlled Burns, and doing one (1) Sex Offender Registry. Deputy Lynch asked the Council if they have any questions, to which there were none.
Mayor Isaac Loveland thanked Deputy Lynch for his monthly report.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, reported to the Council he received one (1) dog complaint. Day reported the Owner was notified and issued a warning, and the Owner was told the next complaint would result in a Citation.

AGENDA BUSINESS ITEMS

TITLE 10 CHAPTER 3 RECREATIONAL VEHICLES, BOATS, AND TRAILERS

Mayor Isaac Loveland turned the time over to Brian Brackenbury.

Brian Brackenbury reported to the Council in August he received a Letter to remove his Boat off the street, and in December he received a Letter to remove his Utility Trailer off the Street, and in January he received a Letter informing him about the City Ordinance being discussed at tonight's Council Meeting, and the Letter also informed him if he did not move the Trailer off the Street, the City can have the Trailer Towed, and Impounded at his expense. Brackenbury said he could move the Trailer to his driveway, and park four (4) cars on the street, what would you prefer? Brackenbury asked who else is getting these Letters, and what does it hurt having the Trailer parked on the road?

Mayor Isaac Loveland read City Ordinance Title 10 Chapter 3 Recreational Vehicles, Boats, and Trailers Title 1 Chapter 3 Section 10-3-3: On Street Parking Limited: Recreational Vehicles may be parked in a lawful manner on the public right-of-way for a maximum of seventy-two (72) hours for the purpose of loading, unloading, and otherwise preparing the vehicle for use. Boats which are loaded on trailers may be so parked, provided that they are being prepared for use or being unloaded and that they are hitched to a lawfully registered, operating motor vehicle while on the public right-of-way. Other legally registered utility trailers may be so parked provided they are hitched as specified above. Unhitched trailers and unmounted truck camper units may not be parked on the public right-of-way for any length of time. Mayor Loveland reported the Ordinance allows for recreational vehicles being parked in the back yards and side yards of the owner's residence. The Ordinance does not allow recreational vehicles being used as permanent living quarters or as storage units.

Councilperson Kevin Lloyd reported the City benefits from people not living on the side of the road, as this is a safety hazard.

Councilperson Zack Alexander reported trailers and RV's parked along the street cause a safety issue, making it difficult to see children running out into the street.

Mayor Isaac Loveland reported to the council he feels the time frame needs to be addressed.

Councilperson Dallan Doc Carlson reported as long as the trailers are not an obstruction, are not being used for living quarters or storage, he does not see a problem. Carlson suggested adding snow removal in the Ordinance, as this could be a big issue.

Councilperson Chad Manserscheid reported he would have to look at this issue further, before making a decision.

Mayor Isaac Loveland reported to the Council he meets with Bryan, Mary and Deric every Tuesday morning to discuss issues concerning the City. The Mayor reported this issue will be put on hold for now, and will be discussed in more detail at the next Council Meeting. The Clerk was asked to add this item to the February Council Meeting Agenda.

Nate Warren reported to the Council he understands vehicles parked on the street need to be licensed, and parked properly, but we also need to be able to use these vehicles.

Anna Marie Davis reported to the Council in Boise they really enforce an Ordinance such as this.

Mary Lynne Bristol reported some streets in Albion are not as wide as others, and this causes problems.

Mayor Isaac Loveland reported we need to find a balance.

Brian Brackenbury reported to the Council he has another issue to discuss. Brackenbury told the Council he has a power pole in his driveway, and he has asked before to have it moved, and still nothing has been done. Can this power pole be moved?

Mayor Isaac Loveland reported the City will call Raft River Electric to move the power pole, that has a yard light on it. The Clerk was asked to include this issue on the February Council Meeting Agenda.

SELECT COUNCIL PRESIDENT

Mayor Isaac Loveland reported to the Council now that we have a full Quorum, we need to select a Council President. The Mayor reported the Council President will fill in for the Mayor, if the Mayor is unable to attend Council Meeting, he will sign documents and checks when the Mayor is gone, and he checks the monthly Bills.

Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye and Manderscheid-aye, the Council selected Zack Alexander as Council President.

EXECUTIVE RESOLUTION 2019-01 REVISITING NET METERING POLICY AND AGREEMENT REGARDING EXCHANGE RATE

City Attorney Kerry McMurray presented Resolution 2019-01 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALBION, IDAHO ADOPTING THE AMENDED AND REVISED MUNICIPAL ELECTRICAL NET METERING POLICY AND NET METERING AGREEMENT FOR INTERCONNECTION OF CUSTOMER OWNED NET METERING FACILITIES WITH THE CITY'S ELECTRICAL SYSTEM; AND PROVIDING AN EFFECTIVE DATE for Council approval.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to accept and adopt Resolution 2019-01 as presented.

ELECTRICAL INFRASTRUCTURE IN THE CITY

Mayor Isaac Loveland reported to the Council the City has not received an accurate estimate on expanding the City's Electrical System to the Lots, on the South end, in the Mountain Meadow Subdivision. The City was told by Raft River Electric that the Lots, on the South end, are not on the City's System, they are on Raft River Electric's System. The Mayor reported there is another home being built, on the South end of the Subdivision, and according to the Map, it is on our System, which makes one (1) home on our system, and one (1) home not on our System. The Mayor reported the City needs to figure out what is correct, and if the City System needs to be expanded, we need an accurate estimate.

Councilperson Dallan Doc Carlson reported the City needs to pursue getting these homes on our System.

Mayor Isaac Loveland told the Council he will follow through with this issue, by contacting Raft River Electric.

ROAD REPAIRS

Mayor Isaac Loveland reported to the Council he and Bryan met with Steve Freiburger and talked about the road repairs that are needed. The Mayor reported the City is on a List for a Grant from LHTAC for Market and West Street, and we are in the top six (6). The Mayor also reported we are going to push School Crossings and Sidewalks to the School.

Councilperson Kevin Lloyd reported when the Bids are received, we will get an idea of what can be done.

KELLER ASSOCIATES GRANT APPLICATION CHANGES

Mayor Isaac Loveland reported to the Council Keller Associates was working on a Grant Application for a Sewer System Study, but the previous Study was found, and it is still good to use. Keller Associates are now going to apply for a Construction Loan, which will help with the cost to camera the Sewer Lines, and also replace any Sewer Lines. The cost to replace Sewer Lines is one hundred (\$100) dollars per foot. We will get an estimate on Market St. and West St. Construction Loans are available for two hundred thousand (\$200,000) dollars to one million (\$1,000,000) dollars, at a rate of one (1%) percent to one and one half (1.5%) percent.

Councilperson Kevin Lloyd reported he sees no downside to going for a Loan at this point.

ROAD TO SUBDIVISION DEVELOPMENT – PAUL BAUMGARTNER

Paul Baumgartner reported to the Council he has talked with the Thornton Brothers about building the road into his subdivision, and they are going to contact him at the end of the week. Jed Thornton asked about the City's specifications for building the road, to which Baumgartner told him he would check with the City on this. Baumgartner asked if the City has a copy of the specifications, he could have, to show Thornton Brothers. Bryan Day, from the Maintenance Department, reported he will look for the specifications, and make a copy for Baumgartner.

Paul Baumgartner told the Council the specifications will help Thornton Brothers put together an estimate of the cost to develop the gravel road. Baumgartner told the Council he wants to have it done right the first time. Baumgartner asked what survey will be used, to which City Attorney Kerry McMurray reported, the current survey will be used. McMurray reported the survey stakes are on Murphy's property, and the power pole will most likely need to be moved.

Paul Baumgartner told the Council he will be meeting with Thornton Brothers on Friday or Saturday.

BOOM TRUCK REPAIR

Bryan Day, from the Maintenance Department, reported to the Council the 1995 Boom Truck has three hundred nine thousand miles (309,000) and it needs repaired. Day reported the Boom Truck needs a windshield, some hydraulic leaks fixed, a new bucket,

as someone cut a hole in the side of the Bucket, making it unsafe, and an inspection, which it will not pass, but the good news is it runs really well. Day asked the Council if they want to repair the Boom Truck or get rid of it.

Councilperson Dallan Doc Carlson reported to the Council if there is a need to have a Boom Truck, let's look into getting something newer, or rent one.

Council President Zack Alexander reported to the Council instead of putting more money into the Boom Truck, let's get rid of it, and if we need one, we can rent one.

RV DUMP STATION

Mayor Isaac Loveland reported to the Council he found a Grant that pays one hundred (100%) percent for the purchase of land, construction, and maintenance for new RV Dump Stations. The Mayor reported he talked with Rich Redman who is willing to locate the RV Dump Station on land by Creekside Store, and Redman would like Creekside Store to hook into to the City's Water and Sewer Systems if possible.

The Council told the Mayor they are on board with this project, City Attorney Kerry McMurray reported to the Council the biggest issue will be getting into compliance with all of DEQ Regulations.

Mayor Isaac Loveland reported to the Council it may be best to go with a Septic System, instead of overloading our Sewer System. The Mayor told the Council if they have an idea for a different location of the RV Dump Station, to let him know. The Mayor told the Council he will try and get the Grant Application submitted by the deadline.

INFORMATION FROM CITY OFFICIALS

City Attorney Kerry McMurray reported to the Council he received information from the City of Heyburn about the East Snake River Aquifer. According to IDWR, the City of Albion is part of this District. McMurray reported the East Snake River Aquifer District is putting together an updated Agreement, and the City of Albion should be part of that Agreement. McMurray told the Council he will present more information on this issue at the next Council Meeting.

City Clerk Mary Yeaman reported to the Council a resident of the City called the office, and was asking about getting house numbers on the residences in town. The resident said this would really help UPS and FEDEX, when delivering packages in Albion. Mary Lynne Bristol reported that Postmaster Clarence Hatt used to assign addresses. Myron Wilson reported he has written letters and called the County, the Clerk has written a letter, and he is still having problems with his address being recognized. It was reported the Post Office is still supposed to assign addresses, but the county has been doing this.

The Council suggested putting rules into place, to fit with the addressing system.

Councilperson Chad Manderscheid suggested forming an Electric Co-op, to cut back on purchases from Bonneville Power Administration (BPA). Manderscheid also reported you can purchase Solar Equipment from Solar Wholesale who will install the Equipment, with no payment for a year.

Councilperson Kevin Lloyd reported to the Council last month Ty and Paetyn Harris came to the Council meeting to discuss their water charges and usage, and asked for a credit on their account. Lloyd reported the Clerk provided a printout, for four (4) years, and in looking at the information, Lloyd reported several months are the same. Lloyd told the Council he will research this issue further, and he will contact the Harris's.

Mayor Isaac Loveland reported the West St. Culvert railings have been painted.

Mayor Isaac Loveland reported the City now offers Online Bill Pay, on the website albionidaho.org.

Mayor Isaac Loveland reported he is working on a Newcomer's Information Packet. The Packet will include Hook-Up Fees, Monthly Utility Rates, and other general information.

Mayor Isaac Loveland reported a lot of Cities are changing from Lagoon Land Application to Evaporation Ponds. The City has the ground to make this change, and the City is waiting for more information from Keller Associates on this issue.

Mayor Isaac Loveland reported the Lift Station was insulated.

Mayor Isaac Loveland reported he is getting Bids for Bathrooms at the Park.

Mayor Isaac Loveland asked the Clerk to include Water Meter Sizes, and Internet at the Civic Center on next month's Agenda.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2716.82
Deric Bell – Deputy Clerk *	925.00
Bryan Day – Maintenance Department *	3816.00
Ravyn Pawson – Maintenance Department *	1375.00
PERSI – Employer Remittance (12/16-12/31/18) *	1037.42
DL Evans Bank – EFTPS 941 Employer Remittance (Dec. 18) *	1913.36
PERSI – Employer Remittance (01/01-01/15/19) *	725.92
SelecHealth – Insurance (Feb. 2019) *	1471.00
Postmaster – Stamps for Billings (200) *	110.00
State Tax Commission – W/H Tax 4 th Qtr. 2018 *	229.00
Triple C Concrete – Sand *	458.78
Ace Hardware – Shop Supplies	67.36
ATC Communications – Phone, Fax, Internet, & Lift Station	421.03
Bonneville Power Administration – Transmission/Power (Dec18)	18869.00
Bryan Day – January 2019 Travel Claim	139.00
Burley Reminder – Notary Stamp & Name Plates	85.45
Burley Volunteer Fire Dept. – Fire Extinguishers	383.25
Carquest of Burley – Air Compressor Belt	8.29

Creekside Store – Maintenance Fuel (Jan. 2019)	178.10
DL Evans Bank – Cash for Change Bag	60.00
Doreen Leonard – Utility Deposit Refund	200.00
Haun’s Hardware – Shop Tool Room Supplies	92.31
Higley’s Lumber – Shop Tool Room Supplies	180.50
Idaho Consumer-Owned Utilities – 2019 Annual Dues & Assess.	1078.92
Kerry McMurray – Legal Services (January 2019)	1164.50
Lamont Young – Back-Up Operator Fee (January 2019)	150.00
Magic Valley Labs – Water Test	18.00
Mary Yeaman – January 2019 Travel Claim	60.00
Master Rooter Service, Inc. – Sewer Main Clean Out	464.94
Postmaster – Stamps for Office Use	296.00
T-W DBA Tires West – Dump Truck tire Repair/Spare Tire	588.36
The Book Store & Office Supply – W2’s, W3, & Ink Cartridge	80.09
The Times News – Street Financial Report Publication	79.71
UAMPS – General A&G Expenses	52.37
USABlueBook – Shop Supplies	220.90
VISA - #5180 M. Yeaman Jan. 19 Stmt.	340.50
VISA - #3522 B. Day Jan. 19 Stmt.	<u>21.34</u>
TOTAL	\$41,778.22

Mayor Isaac Loveland thanked those present for attending tonight’s Council Meeting, and announced the Council will now go into an Executive Session.

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 8:40 p.m., motion was made by Lloyd to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(b) regarding personnel issues. The motion was seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye.


COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 9:28 p.m. Following the Executive Session, the matter has been taken under advisement, with no action having been taken.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye. Adjournment was at 9:30 p.m.


Isaac Loveland, Mayor


Mary Yeaman, City Clerk-Treasurer