

**TALBION SPECIAL CITY COUNCIL
MEETING MINUTES MAY 9, 2019.**

CALL TO ORDER – The meeting was called to order at 7:02 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Councilperson Dallan Doc Carlson.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Dallan Doc Carlson, Kevin Lloyd, and Chad Manderscheid, City Clerk-Treasurer Mary Yeaman, and City Attorney Kerry McMurray. Maintenance Department Bryan Day was excused.

OTHERS IN ATTENDANCE – John and Anna Marie Davis, Dave Eckblad, Pat Asher, Adelmo Maestas, Carl Boden, Robert Baker, Patty Gailey, David Chatterly, Mary Lynne Bristol, Troy and Heather Mortensen, Jim Kempton, Tawney Pirtle, and Myron Wilson.

APPROVAL OF MINUTES – Upon motion made by Lloyd, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve the Minutes of the April 2, 2019 Council Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch was not present at the Meeting, therefore, no Report was given.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, was not present at the Meeting, therefore, no Report was given.

CITIZEN'S ISSUES

Tawny Pirtle reported to the Council her daughter has been diagnosed with cancer. Pirtle reported she is having a Benefit Dinner, for her daughter, on June 15 at Comish Hall.

BUSINESS ITEMS

MOUNTAIN MEADOWS ELECTRICAL INFRASTRUCTURE RAFT RIVER ELECTRIC

Carl Boden, from Raft River Electric, reported to the Council Raft River Electric does not like giving up property with their services, but since the six (6) lots in the Mountain

Meadows Subdivision, were annexed into the City Limits before their System was installed, we are willing to work with the City. Boden reported Raft River Electric will hook the six (6) lots into the City's System for nine thousand six hundred fifty-one dollars (\$9,651) and the City can purchase the infrastructure for nine thousand two hundred thirty-one dollars (\$9,231). Boden reported this includes tearing out Raft River Electric's feed to the six (6) lots, and also reported the transformers will switch over to the City's System. Boden reported a breakdown of the costs will be provided to the City.

Robert Baker reported he does not want his power from the City, it is cheaper to stay with Raft River Electric, to which Mayor Loveland reported it is not cheaper.

Upon motion made by Alexander, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to accept the proposal from Raft River Electric, in the amount of eighteen thousand, eight hundred eight-two dollars (\$18,882) to hook the six (6) lots into the City's System, with the City purchasing the infrastructure.

Carl Boden reported to the Council the Tree Trimmers will be in Albion in June, and asked the Council to let him know if there are specific areas that need trimmed.

Carl Boden reported to the Council Raft River Electric is willing to attend Council Meetings each month, if wanted, or as the need arises.

REEDUCED UTILITY RATE REQUEST

Heather Mortensen reported to the Council they would like a reduced Utility Rate on the vacant lot, where they tore down the old trailer. Mortensen reported the address is 315 W. North St. Mortensen reported she is not sure what Reduced Rate Troy wanted to select.

Troy Mortensen reported to the Council he feels the Vacant Lot Reduced Rate would work best. Mortensen reported there is Water and Eewer Hook-Ups, but he is not sure about the Electric.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve the Reduced Utility Rate Request for a Vacant Lot.

ADAM WARD – SURVEY FOR LIFT STATION

Mayor Isaac Loveland reported to the Council Adam Ward has asked about the Survey Markers that was on his property before the Lift Station Project was started. Mayor Loveland reported the Clerk called J-U-B Engineers about the Markers, and was told, by Mark Holtzen, their Contract with the Contractor, Streamline Precision, stated the Contractor is responsible for replacing Survey Markers that have been removed. Mayor Loveland reported the Clerk called Streamline Precision, and Justin told her they do not have the Markers, and that he would check into the issue further, and call her back. The Clerk has not heard back from Justin, from Streamline Precision.

City Attorney Kerry McMurray reported to the Council a Letter may need to be sent to J-U-B Engineers, asking that they contact the Contractor about this issue.

PARK SPRINKLER SYSTEM

Mayor Isaac Loveland reported to the Council he received another Quote for installation of the Park Sprinkler System. The Mayor reported he did not bring the first Quote, but remembers it was ten thousand dollars (\$10,000) for parts, with the City providing the labor for installation. No decision was made.

Mayor Isaac Loveland reported they are waiting for the Light Fixtures to complete the Park Project. The Mayor reported the bulbs were delivered to the City Office today.

ROAD BASE

Mayor Isaac Loveland reported the City has enough Road Base, at the Shop, to do the small section of Road by Lloyd's house. The Mayor reported the cost to purchase Road Base, for Lounsbury, is twenty dollars (\$20) per yard, which will take one hundred sixty yards (160 yds).

Upon motion made by Carlson, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve up to three thousand two hundred dollars (\$3,200) to purchase Road Base for Lounsbury.

CITY CROSSWALK PAINTING

Mayor Isaac Loveland reported to the Council the City submitted a Map, to ITD, showing where the City would like to paint Crosswalks. The Mayor reported the Crosswalks on West St. and from the Bank to the Library was approved. The requested Crosswalk by the Historical Center was not approved. The Mayor reported the City needs to get the costs for painting the Crosswalks.

Anna Marie Davis reported to the Council the Albion Elementary School will not be coming to the Library next year. They have expanded their Library at the School.

Mayor Isaac Loveland reported to the Council he talked with the Mayor of Oakley, who reported putting Flashing Speed Signs on the Road by their School, and also reported they have really slowed drivers down. The Mayor told the Council he would like to look into this further, and asked the Clerk to add this to the June Agenda.

The Mayor and Council discussed the corner/curve by the Park. All agreed this is a real safety hazard, and the City needs to get the State on board to see if something can be done to make this area safer.

MUSEUM ALUMNI ASSOCIATION UPDATE

Heather Mortensen, a Board Member of the Museum Alumni Association, reported to the Council the Board Members have a "Vision" for the Museum. The Board wants to bring the Museum to Life, making it a larger part of the community. More activities are being planned for children, to help them learn the rich heritage of Albion. Annual Events are being planned to help with Fundraising for the Museum. Mortensen reported Patty Gailey is the Curator for the Museum

Patty Gailey reported to the Council the Museum is open on Saturdays from 1:00 to 5:00, starting the middle of May through September.

Jim Kempton, President of the Alumni Association, asked the Mayor and Council if they had a chance to read his Letter, to which Mayor Loveland reported he read the Letter, and passed the Letter to the Council for their review. Kempton reported the Letter is asking for relief of the monthly Water and Sewer charges for the Albion Historical Museum. Kempton reported the membership used to be around four hundred (400), but now is at about seventy (70) with some members still paying dues. The Museum contains a tremendous amount of History, and the members would hate to see it close. Kempton reported the By-Laws state, if the requirements can not be met, the Museum must close. The contents of the Museum would be sent to the Idaho Historical Society in Boise, or to Idaho State University in Pocatello. Kempton told the Council he would like to keep the Museum in Albion, and asked the Council to consider reducing the Water and Sewer charges.

The Mayor asked the Clerk to include this issue on the June Agenda.

Jim Kempton asked if the City has contacted the Idaho Transportation Department with the concerns discussed tonight, to which the Mayor reported we have talked to them about the Crosswalks, but not the corner by the Campus or the corner by the Park. The Mayor reported he and the Council think relocating the Speed Signs may help.

Jim Kempton asked the Mayor and Council to put together information outlining the issues to be addressed, and reported he will help the City by getting the information to the right people at the Transportation Department.

The Mayor and Council thanked Kempton, and reported they will put the information together.

ENGINEER PROCUREMENT

City Attorney Kerry McMurray reported to the Council the City needs to go through the Engineer Procurement process. The City did this several years ago, selecting Keller Associates, but it is time to go through the process again. The City needs to decide on the Scope of Work, then will publish a Request for Qualifications. The City will review the information received, ranking each submission, The City will then meet with the first Firm selected to negotiate a fair and reasonable price. If an agreeable price can not be met, then the City will meet with the second Firm selected, and on down the line, until a fair and reasonable price can be agreed upon. The decision on a Firm is done by the consensus of the Council. McMurray told the Council you can also select a Firm by Project qualifications. The Contract is usually an annual Contract, and can be renewable, annually if desired.

Mayor Isaac Loveland reported to the Council he sees the benefit of working with one (1) Engineering Firm, which makes it easier when the City needs guidance. Councilperson Kevin Lloyd reported to the Council he sees the benefit, but he does not want to be committed to just one (1) Engineering Firm for everything the City does. Lloyd reported he does think it is good to have a go to. Mayor Isaac Loveland reported the City has been asked, by Keller Associates and J-U-B Engineers, to work with them as Engineers. The Mayor asked the Council what they would like to do, there was no response from the Council. City Attorney Kerry McMurray reported to the Council he will put together a list of requirements, and send it to the Clerk, to forward to the Mayor and Council. Mayor Isaac Loveland asked the Clerk to include this issue on the June Agenda.

Troy Mortensen told the Council he thinks the two (2) Engineering Firms the City has worked with in the past, have been good to work with.

ROAD REPAIRS

Councilperson Dallan Doc Carlson reported to the Council he checked into getting a bigger culvert for the corner of West St. and Whitman St. There is a company in Twin Falls that carries the culverts. Carlson asked if S. Main St. is getting an overlay or being repaved, and was told it depends on the cost. Carlson reported to the Council he spoke to John Kleopfer who is willing to come and look at our roads. Carlson reported the price for Bulk Mix is sixty-eight dollars and ninety cents (\$68.90) per ton, and we truck it. In order to pick-up the Bulk Mix, we need to give them two (2) day notice.

Councilperson Dallan Doc Carlson reported to the Council he is getting an estimate on replacing the water line, from the Fire Hydrant, to Hunter's home. Carlson also reported some Fire Hydrants are not working, and all Fire Hydrants need to be painted. Mayor Isaac Loveland asked Carlson to put together a List of Fire Hydrants that need to be fixed or replaced. The Mayor asked the Clerk to include Fire Hydrants on the June Agenda.

SUMMER HELP HIRE

Mayor Isaac Loveland reported this issue will be discussed in an Executive Session.

INFORMATION FROM CITY OFFICIALS

Council President Zack Alexander reported several STOP Signs are covered by Tree Limbs, causing a safety hazard. The corner of Market St. and West St. and the corner of West St. and Whitman St. are really bad. The Property Owners need to be contacted about trimming their Trees.

Council President Zack Alexander reported it is time for properties with Sprinkler Systems to have their Backflow Device tested. Backflow Device testing is an annual requirement.

Council President Zack Alexander reported it is the time of year for Weed Abatement. A Notice may need to be sent out as a reminder

Mayor Isaac Loveland reported the City needs to do an LMI Survey, which is a Low to Moderate Income Survey. The LMI Survey is a requirement for most Grants. The Mayor reported the Survey can be mailed or taken door-to-door, which he feels will be more efficient. The LMI Survey needs to be done as soon as possible. The Survey is completely anonymous, and asks how many people live in the household, how many males and females, and gives several ranges of household income to select from. The Survey will be tallied by a third party, who reports the results to the City. The Council agreed to help get the LMI Survey done.

Mayor Isaac Loveland reported he met with a representative from Idaho State Parks and Recreation, and was told there are Grants available for developing RV Parks and RV Dump Stations. The Grants pay for purchase of property, and construction. There are also Grants that would build new Bathrooms in the Park.

Mayor Isaac Loveland reported Jeff Cook, from Idaho Rural Water Association, attended our Employee Meeting this morning, and reported they would be willing to do a Rate Study for the City. Cook also reported he is looking at Well #3 to see what needs to be done to get the Well back online.

Mayor Isaac Loveland reported he attended the Transportation Meeting held in Burley, and Bryan Day was asked to Rate the City Roads.

City Clerk Mary Yeaman reported she received a Statement from the Local Government Investment Pool (LGIP) today, and in one (1) month, the City has earned nine hundred fifty-one dollars and fifty-four cents (\$951.54) on our invested funds.

City Clerk Mary Yeaman reported there will be no Election in Albion this month.

BUSINESS ITEM

BUDGET WORKSHOP

Mayor Isaac Loveland reviewed the 2019-2020 Proposed Budget with the Council. The Mayor reported the Clerk put the Budget figures together, and was able to get the Expenses and Revenues to balance. The Expenditures did not change much, but the Revenues were increased some to have it balance. The Mayor asked the Council to review the Budget figures further, and cone prepared to discuss the 2019-2020 Proposed Budget next month.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2756.82
Deric Bell – Deputy Clerk *	813.75
Bryan Day – Maintenance Department *	3636.00
Ravyn Pawson – Maintenance Department *	1710.50
PERSI – Employer Remittance (04/16-04/30/19) *	1085.13
DL Evans Bank – EFTPS 941 Employer Remittance (April 9) *	2136.54
PERSI – Employer Remittance (05/01-05/15/19) *	772.56
SelectHealth – Insurance (June 19) *	1471.00
Post Master – Stamps for Statements (Check) *	75.00
Post Master – Stamps for Statements (Cash) *	7.50
ATC Communications – Phone, Fax, Internet, & Lift Station	477.24
Bonneville Power Administration – Transmission/Power (Apr19) *	11807.00
Creekside Store – Maintenance Fuel (May 19)	411.45
Dad’s Battery Store – Rechargeable Battery (Detector)	72.95
Deric Bell – Reimbursement for Office Router Purchase	101.76
Deric Bell – May 2019 Travel Claim	61.00
Ferguson Waterworks – Shop Supplies	3890.87
Gem State Dairy – Chlorine (36 Gallons)	171.00
Heglar Creek Electric – Relay in Well	161.83
Kerry McMurray – Legal Services (May 19)	1292.00
Lamont Young – Back-Up Operator Fee (May 19)	150.00
Magic Valley Labs – Water Test/Well #1 & #2 Testing	592.00
Metropolitan Compounds Inc, - Triple Threat	283.73
NAPA Auto Parts – Wheel Nut (2 ea.)	12.58
Post Master – Stamps for Office Use	241.00
Pump Service – Backflow Testing	90.00
Stukenholtz Consulting – Soil Testing	210.00
The Times News – Baker Variance Hearing	78.84
Tires Les Schwab – Foam Fill Lawnmower Tires/Truck Tires	1130.56
UAMPS – General A&G Expenses	50.60
VISA - #1475 M. Yeaman May 2019 Stmt.	153.75
VISA - #3522 B. Day May 2029 Stmt.	<u>133.89</u>

TOTAL \$37,738.85

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

At 9:38 p.m., motion was made by Lloyd to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(a), regarding personnel issues. The motion was seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 9:43 p.m.

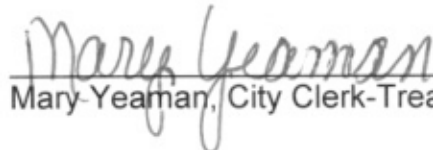
Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to hire Ravyn Pawson as a full time Maintenance person, with all benefits offered to full time employees, at her current wage. Raises will be offered as Licensing is obtained.

There are no plans to hire extra Summer Help.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye. Adjournment was at 9:44 p.m.


Isaac Loveland, Mayor


Mary Yeaman, City Clerk-Treasurer