

**ALBION CITY COUNCIL MEETING
MINUTES DECEMBER 3, 2019.**

CALL TO ORDER – The meeting was called to order at 7:06 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Mayor Isaac Loveland.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Dallan Doc Carlson, Kevin Lloyd, and Chad Manderscheid, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – Brad and Carla Woodrow, Bob Johnson, John and Anna Marie Davis, Myron Wilson, and Troy Mortensen.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve the November 12, 2019 Council Meeting Minutes as presented.

APPROVAL OF BILLS – Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch was unable to attend tonight's Council Meeting, but he turned in his Report.

Mayor Isaac Loveland read the Law Enforcement Report for November 2019, which included: six Traffic Stops, which resulted in one (1) Verbal Warning, and five (5) Citations. one (1) Smoke/Oder Investigation, one (1) Traffic-All Other, one (1) Noise/Loud Music/Party, one (1) Animal Complaint, and two (2) 911 Hang Up/Open Line/Prank Calls.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, told the Council he had nothing to report.

GENERAL PUBLIC COMMENTS

Mayor Isaac Loveland reported the "Live Nativity", presented by the Brackenbury Family, will be held on Saturday, December 14th at the Park, with the first presentation at 6:30 p.m., and the second at 7:30 p.m.

BUSINESS ITEMS

RESOLUTION NO. 2019-05 FAIR HOUSING PROCLAMATION

City Attorney Kerry McMurray presented Resolution No. 2019-05 A RESOLUTION OF THE CITY OF ALBION, IDAHO AFFIRMING THE CITY'S COMMITMENT TO FAIR HOUSING POLICIES AS HEREIN PROVIDED; DECLARING APRIL 2020 TO BE FAIR HOUSING MONTH IN THE CITY OF ALBION; AND PROVIDING AN EFFECTIVE DATE for Council review and adoption.

City Attorney Kerry McMurray reported to the Council the example provided by Georgia Dimick included a section on a Fair Housing Analysis, which the State did in 2011, and the City may have to do at some point in time. McMurray reported this is not relevant, at this time, and is not included as part of Resolution No. 2019-05.

Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve and adopt Resolution No. 2019-05 A RESOLUTION OF THE CITY OF ALBION, IDAHO AFFIRMING THE CITY'S COMMITMENT TO FAIR HOUSING POLICIES AS HEREIN PROVIDED; DECLARING APRIL 2020 TO BE FAIR HOUSING MONTH IN THE CITY OF ALBION; AND PROVIDING AN EFFECTIVE DATE as presented.

OFFICIAL ABSTRACT OF ELECTION RESULTS

Mayor Isaac Loveland reported the City received the Official Abstract of Election Results from the County. The Mayor read the statement from the County Commissioners which reads: State of Idaho County of Cassia We, the commissioners of the county and state aforesaid, acting as a Board of Canvassers of election, convened on Tuesday, Nov 12, 2019. do hereby state that the attached is a true and complete abstract of all votes cast within the county for the candidates and/or questions as they appeared at the election held on Tuesday, Nov 5, 2019, as shown by the records now on file in the County Clerk's office. The statement was signed by Leonard M. Beck, Bob Kunau, and Kent Searle County Board of Canvassers, and attested by Joseph W. Larsen, County Clerk. The Mayor also read the statement from the County Clerk which reads: State of Idaho County of Cassia I, Joseph W. Larsen, County Clerk of said county and state, do hereby certify the attached is a full, true and complete copy of the abstract of votes for the candidates therein named and/or the questions as they appeared on the election ballot on Tuesday, Nov 5, 2019, for the City of Albion taxing district, as shown by the record of the Board of Canvassers filed in my office this 12th day of Nov 2019. The statement was signed by Joseph W. Larsen, County Clerk. The Mayor reported the Official Election results as follows: Total Number of Registered Voters - 167, Number of Ballots Cast – 83, Percentage of Registered Voters That Voted is 49.7%. The Mayor reported this is a great turnout for Albion, especially for just a City Election. Candidate Votes received are as follows: Isaac Loveland – 67, Dallan Doc Carlson – 62, Chad Manderscheid – 19, Myron Wilson – 32, and Bradley Woodrow – 51.

Upon motion made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to accept the Official Abstract of Election Results as presented.

LEVEL PAY AGREEMENT

City Attorney Kerry McMurray presented the Council with a revised draft of the Level Pay Agreement. McMurray reported the changes discussed previously have been made, and are included in the revised draft. McMurray asked the Council to review the draft, to see if other changes are needed.

It was suggested that Item #2 Electric Service be changed to Utilities, and Item #4 Water be added.

City Attorney Kerry McMurray reported he will make the newly suggested changes. Upon motion made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to accept and approve the Level Pay Agreement, with the pending changes, as presented.

REDUCED UTILITY RATE REQUEST

Mayor Isaac Loveland reported the Reduced Utility Rate Request is from a property owner who has moved. They are requesting the Reduced Rate while the house is empty, and hopefully sells, or for six (6) months. The Mayor reported the Electric charges remain the same, with the Water and Sewer charged at half the base rate. Upon motion made by Carlson, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve the Reduced Utility Rate Request.

ELECTRIC CONNECTION FEE

Mayor Isaac Loveland reported to the Council the current Electric Hook-Up Fee is two thousand dollars (\$2,000), and now for a basic two hundred (200) amp service Raft River Electric is charging the City three thousand three hundred sixteen dollars (\$3,316).

The Council asked if the Billing shows a breakdown of the charges, to which Council President Zack Alexander reported, there is no breakdown. The Council asked the Clerk to call Raft River Electric and request a breakdown of the New Service Billing. The Council also asked the Clerk to call other Utility Companies, in the area, to see what they charge to install a New Service.

City Attorney Kerry McMurray read the Exhibits in the City's Contract with Raft River Electric, which states that Tree Trimming is charged separately from Line Extensions, and all Billings are due within thirty (30) days.

Mayor Isaac Loveland reported he will invite Raft River Electric to the January Council Meeting. The Mayor reported the City is part of the Raft River Electric Co-op.

TITLE 7 CHAPTER 5 SEWER REGULATIONS

Mayor Isaac Loveland reported to the Council the current Sewer Hook-Up Fee is two hundred dollars (\$200), which covers the City's Inspection done by Bryan. All other construction costs are borne by the property owner. The property owner is required to have the Sewer installation inspected by the State Inspector, before the City will pass it off.

Myron Wilson reported he put in a Sewer service in Burley, and the City of Burley inspected it, and hooked it up. Wilson asked who paid for the broken Sewer Line by Jason Phillips, to which he was told, the City paid for it.

In review of Title 7 Chapter 5, it was suggested to strike F, as this is taken care of in M, 7-5-15.

Mayor Isaac Loveland asked the Council who they want digging the Sewer Line, do you want Bryan to dig it, or leave it up to the property owner.

The Council agreed the City needs to make sure who is digging is insured, and knows what they are doing. The City requires a Licensed, Bonded, and Insured Contractor to dig for Sewer Line installation.

City Attorney Kerry McMurray reported he will make the suggested changes to Title 7 Chapter 5.

INFORMATION FROM CITY OFFICIALS

City Attorney Kerry McMurray presented the Mayor and Council a draft Water/Sewer Connection Application to review for next Council Meeting.

The Clerk was asked to include the Water/Sewer Connection Application on the January Council Meeting Agenda.

City Clerk Mary Yeaman asked for a final count of those planning to attend the AIC Fall Academy in Twin Falls, as she needs to get them registered. So far Brad Woodrow, and Bryan Day have asked to be registered for the AIC 2019 Fall Academy. The Clerk reported she would like Deputy Clerk Deric Bell to attend also.

The Mayor and current Council reported they will be unable to attend.

Councilperson Chad Manderscheid asked how the 5G information is coming, to which City Attorney Kerry McMurray reported he is still working on this.

Council President Zack Alexander reported he has been contacted by a guy who has information on Road Products that he says are amazing. Alexander told Councilperson Carlson he will get him the guys contact information.

Mayor Isaac Loveland asked Councilperson Carlson for a copy of the Map showing Fire Hydrants locations. The Mayor reported he would like a copy for the Office, and a copy for Maintenance.

Councilperson Carlson reported he will get the copies to the Mayor.

Mayor Isaac Loveland asked the Council to decide if the Fire Hydrants or Well #3 is their first priority.

Bryan Day, from the Maintenance Department, reported the Fire Hydrant by Kim Kelley's house might need to be Engineered, before the needed repairs can be done, so it can be functional. Day told the Council he wonders if a separate six-inch (6") line could be run to the Hydrant only. Day told the Council he will contact DEQ about this first.

Councilperson Dallan Doc Carlson reported he feels the City should go forward with the Fire Hydrants first, to which the other Council Members agreed.

Mayor Isaac Loveland reported he submitted an LHTAC Grant Application, on Monday, for the reconstruction of Whitman St. in the amount of ninety thousand dollars (\$90,000). The Application is for the 2021 Grant Season, but had to be postmarked by Monday, December 2nd. The Mayor also gave the Council a copy of the County Priority List for Road Projects.

Mayor Isaac Loveland reported he met with BPA and the City has seven thousand four hundred dollars (\$7,400) to spend on Energy Efficient Products, to provide to the residents. The Mayor reported a couple of years ago, the City purchased light bulbs and night lights to give to residents. The Mayor asked the Council to be thinking about what Products they would like to provide the residents with this money.

PRESENTATION OF BILLS


Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2756.82
Deric Bell – Deputy Clerk *	708.75
Bryan Day – Maintenance Department *	4171.50
Ravyn Pawson – Maintenance Department *	2197.00
PERSI – Employer Remittance (11/16-11/30/19) *	1069.67
DL Evans Bank – EFTPS 941 Employer Remittance (Nov. 19) *	1906.24
PERSI – Employer Remittance (12/01-12/15/19) *	898.40
Raft River Electric – Water Tank-45.18/Service Work-150.00 *	195.18
SelectHealth – Insurance (January 2020) *	850.00
O'Reilly- Vehicle Maintenance (Nov. 19) *	223.95
Accurate Imprints – City Shirts	47.90
Ace Hardware – Maintenance Supplies	171.89
ATC Communications – Phone, Fax, Internet, & Lift Station	476.16
Bonneville Power Administration – Transmission/Power (Nov19)	13,943.00
Bradley Woodrow – Dec. 19 Travel Claim (AIC Training)	60.00
Burley Reminder – Name Plate	18.50
Creekside Store – Maintenance Fuel (Dec. 2019)	240.70
Deric Bell – Dec. 19 Travel Claim (AIC Training)	60.00
Energy Management Corporation – Generator Rental	450.00
Higley's Lumber – Shop Shelving	350.65
Kerry McMurray – Legal Services (Dec. 2019)	1232.50
Lamont Young – Back-Up Operator Fee (Dec. 2019)	300.00
Magic Valley Labs – Water Test	36.00
O'Reilly – Vehicle Maintenance (4 Wheeler)	359.39
Productivity Plus – Pioneer Equipment	10.49
Schow's Truck Center – Dump Truck Exhaust	43.77
Stokes True Value – Shop Supplies	45.76
The Book Store & Office Supply, Inc. – Office Supplies	199.61

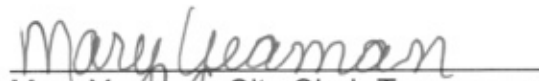
UAMPS – General A&G Expenses	850.51
VISA – # 1475 M. Yeaman Dec. 2019 Statement	270.75
VISA - #3522 B. Day Dec. 2019 Statement	<u>265.04</u>

TOTAL	\$36,110.13
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COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye. Adjournment was at 8:34 p.m.


Isaac Loveland, Mayor


Mary Yeaman, City Clerk-Treasurer