

**ALBION CITY COUNCIL MEETING
MINUTES OCTOBER 1, 2019.**

CALL TO ORDER – The meeting was called to order at 7:00 p.m. in the Albion Civic Center by Mayor Isaac Loveland.

OPENING CEREMONIES – Pledge of Allegiance led by Mayor Isaac Loveland.

ROLL CALL – Present: Mayor Isaac Loveland, Council President Zack Alexander, Councilpersons Dallan Doc Carlson, Kevin Lloyd, and Chad Manderscheid, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Bryan Day.

OTHERS IN ATTENDANCE – John and Anna Marie Davis, Myron Wilson, Brad and Carla Woodrow, Bunny Johnson, Renee Petersen, Adelmo Maestas, David Chatterly, Mary Lynne Bristol, and Bob Johnson.

APPROVAL OF MINUTES – Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve the September 3, 2019 Council Meeting Minutes as presented.

APPROVAL OF BILLS – Upon motion made by Carlson, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills as presented.

LAW ENFORCEMENT REPORT – Resident Deputy Jason Lynch was not present at the meeting, therefore, no Report was given.

ANIMAL CONTROL REPORT – Bryan Day, from the Maintenance Department, reported he caught two (2) skunks.
Bunny Johnson reported she released an older Bassett Hound from the trap.

AMEND AGENDA – Mayor Isaac Loveland reported the Agenda needs to be Amended to officially include Item 6 on tonight's Council Meeting Agenda.
Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve officially adding Item 6 to tonight's Council Meeting Agenda.

BUSINESS ITEMS

REVIEW AND ADOPT RESOLUTION NO. 2019-04 ADOPT CITY BUILDING PERMIT INSPECTION FEE

City Attorney Kerry McMurray presented Resolution No. 2019-04 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALBION, IDAHO SETTING CITY BUILDING PERMIT INSPECTION FEES FOR BUILDING PERMITS WITHIN THE INCORPORATED AREA OF THE CITY OF ALBION; AND PROVIDING AN EFFECTIVE DATE OF SEPTEMBER 3, 2019 for Council review and adoption.

Upon motion made by Manderscheid, seconded by Carlson, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve and adopt Resolution No. 2019-.04 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALBION, IDAHO SETTING CITY BUILDING PERMIT INSPECTION FEES FOR BUILDING PERMITS WITHIN THE INCORPORATED AREA OF THE CITY OF ALBION; AND PROVIDING AN EFFECTIVE DATE OF SEPTEMBER 3, 2019 as presented.

HOOK-UP FEE TRANSFER

Mayor Isaac Loveland reported to the Council a citizen has paid Utility Hook-Up Fees on a lot they planned to build on, but now are looking into another lot to build on, and are wondering if the Utility Hook-Up Fees can be transferred to the new lot? The Mayor reported the total Water and Sewer Hook-Up Fees have been paid, but only part of the Electric Hook-Up Fee has been paid. The Mayor asked the Council for their thoughts on this.

The Council discussed moving the Hook-Ups to the new lot, and also leaving the Hook-Ups at the current lot. The Council agreed it would be best to leave the Hook-Ups where they are.

Upon motion made by Lloyd, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to allow the transfer of the Utility Hook-Up Fees, already paid, to the new lot.

ROSE GARDEN

Mayor Isaac Loveland reported to the Council CheyAnne Spencer would like to maintain the Rose Garden. Spencer would like to take down or replace the fence on her side of the property, and keep the Rose Garden neat and clean, as this would invite more people to enjoy the peacefulness of the Rose Garden. The Mayor reported since the Rose Garden was donated to the City, all changes and decisions will go through the City. The Mayor told the Council he thinks it is great CheyAnne has volunteered to take care of the Rose Garden, and he knows she will do a great job.

The Council agreed with the Mayor, they feel it is a great idea for CheyAnne to take care of the Rose Garden.

WATER MAIN EXTENSION

Mayor Isaac Loveland reported to the Council in order for the City to extend the Water Main Line, the Project needs to be Engineered, a Permit is required, and Inspections are needed. This is required by the Department of Environmental Quality (DEQ). The

Mayor reported for now the Water Main Extension is on hold. The Maintenance Department is running a two-inch (2") Water Line to Jason Phillips new house, and then the hole in the road will be filled in.

Mayor Isaac Loveland reported to the Council the Road Sign by Davis's House is wrong, it is labeled Axline Ave., and should be Hunter St. Axline Ave. is the road by Wenslawski's house.

Mayor Isaac Loveland reported to the Council there is about three thousand dollars (\$3,000) worth of pipe that can either be returned or kept. The Mayor asked the Council for their opinion on what to do with the pipe.

After a brief discussion by the Council, it was agreed to keep the pipe, and store it inside the Maintenance Shop.

Mayor Isaac Loveland asked the Council if they want to pursue getting the Water Main Extension done, once the Engineering Contract is signed.

After a brief discussion by the Council, Councilperson Dallon Doc Carlson suggested waiting, as we are going into winter, to which the remaining Council members agreed.

ENGINEERING CONTRACT

City Attorney Kerry McMurray, the Mayor, and Council reviewed the Engineering Contract provided by City Attorney McMurray. McMurray reported the Council will need to decide on an effective date, and length of the Contract. McMurray reported the Contract contains a Termination Clause, if for some reason things do not work out, either party may terminate the Contract within thirty (30) days.

Councilperson Chad Manderscheid reported when he reads # 3, he thinks it contains double language, to which City Attorney McMurray thanked Manderscheid for pointing that out, and reported he will correct the wording. McMurray was asked about the Task Order, to which he responded this is set by the Council, and is a separate negotiation. Mayor Isaac Loveland reported he is meeting with Keller's on Tuesday, and we want to have the documents, we pay for them, we want them, and we own them.

City Attorney Kerry McMurray reported the Contract allows for problems to be worked out first, before litigation takes place. McMurray also suggested setting a three (3) year term on the Contract, and then you can look at the quality base of the services.

After a brief discussion by the Council, everyone agreed to a three (3) year Contract.

MAINTENANCE UTILITY TRAILER PURCHASE

Bryan Day, from the Maintenance Department, reported to the Council he spoke to Dan Price about a Trailer. Day was told he could purchase a used twenty-foot (20') Flatbed Trailer for four thousand two hundred dollars (\$4,200), or a new twenty-foot (20') Flatbed Trailer for four thousand eight hundred dollars (\$4,800). Day told the Council he also priced a new fourteen-foot (14') Dump Bed Trailer, but it costs eight thousand six hundred dollars (\$8,600).

Mayor Isaac Loveland reported Day has been using the City of Declo's Trailer, but they asked for it back.

Upon motion made by Carlson, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council moved to approve spending up to four thousand eight hundred dollars (\$4,800) for a Trailer.

Bob Johnson suggested looking around, as there are several Trailer dealers in our area, and you may find one for a better price.

INFORMATION FROM CITY OFFICIALS

Councilperson Dallan Doc Carlson thanked all the volunteers who helped paint the Fire Hydrants. The Fire Hydrants look really nice, the volunteers did a great job.

Councilperson Dallan Doc Carlson reported the potholes need to be filled before the weather turns bad. Carlson asked Bryan Day, from the Maintenance Department, to fill the potholes as soon as possible.

Mayor Isaac Loveland reminded everyone about the next Scheduled Power Outage, which will be Tuesday, October 29th from 8:00 a.m. to 4:00 p.m.

Mayor Isaac Loveland reported he is participating in a Walking Challenge sponsored by Blue Cross. Mayors all around the State are also participating. For the whole month of October, participants are asked to walk ten thousand (10,000) steps each day, and if this is accomplished, the City will be awarded one thousand dollars (\$1,000).

Mayor Isaac Loveland reported to the Council he would like to see the City Budget broken down more. The Mayor reported the Accountant has asked for this to be done for several years now, and he agrees this is a good idea. The Mayor reported when items that have been budgeted for, that are not over five hundred dollars (\$500), Maintenance or Administration can purchase them without asking for permission. By breaking down the Expenditures, this will allow everyone to better understand the Budget process and how it works.

Anna Marie Davis asked how the LMI Survey was going, to which Mayor Isaac Loveland reported we still have a few more Surveys to get done, but we are waiting on an updated List from Georgia Dimick before we can complete the process. The Mayor reported he would like to finish up the Surveys before the end of this month.

PRESENTATION OF BILLS

Mayor and Council Salaries *	1700.00
Salaries – Clerk *	2756.82
Deric Bell – Deputy Clerk *	874.14

Bryan Day – Maintenance Department *	3744.00
PERSI – Employer Remittance (09/16-09/30/19) *	1208.32
DL Evans Bank – EFTPS 941 Employer Remittance (Sept.19) *	2191.32
PERSI – Employer Remittance (10/01-10/15/19) *	673.48
Raft River Electric – Water Tank-45.30/Service Work-1465.34 *	1510.64
SelectHealth – Insurance (November 2019) *	1214.00
UAMPS – ESG Travel Expenses *	293.98
State Tax Commission – W/H Tax 3 rd Qtr. 2019 *	424.00
Ace Hardware – Maintenance Supplies	174.63
ATC Communication – Phone, Fax, Internet, & Lift Station	479.36
Bonneville Power Administration – Transmission/Power (Sept19)	10778.00
Creekside Store – Maintenance Fuel (Oct. 2019)	475.39
Ferguson Waterworks – Maintenance Supplies	5146.26
Greenlon, Inc. – Lawn Fertilization Program	500.00
Haun's Hardware – Shop Tools/Supplies	261.82
Higley's Lumber – Fire Hydrant Supplies	102.00
K & R Rentals. Inc. – Jumping Jack Compactor	756.00
Kerry McMurray – Legal Services (Oct. 2019)	1258.00
Lamont Young – Back-Up Operator Fee (Oct. 2019)	200.00
Magic Valley Labs – Water Tests	108.00
Pollardwater – Water Sample Taps	41.78
Raft River Electric – Jason Phillips New Service	10660.00
Raft River Electric – Services Change Over (Subdivision)	18882.00
Snake River Hydraulics – Backhoe Hoses	90.47
Tires Les Schwab – Rubber Spider Truck	154.95
UAMPS – General A&G Expenses	50.51
VISA - #1475 M. Yeaman Oct. 2019 Stmt.	<u>1267.08</u>

TOTAL \$67976.95

Mayor Isaac Loveland thanked those present for attending tonight's Council Meeting, and announced the Council will now go into an Executive Session.

COUNCIL ENTERS INTO AN EXECUTIVE SESSION

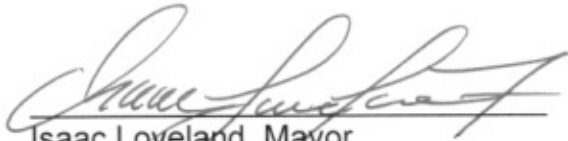
At 7:45 p.m., motion was made by Lloyd to enter into an Executive Session pursuant to Idaho Code 74-206 (1)(a), regarding personnel issues. The motion was seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye.

COUNCIL RETURNS TO A REGULAR SESSION

The Executive Session was concluded at 8:20 p.m. Upon motion made by Lloyd, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye, the Council is taking the issue under advisement.

COUNCIL ADJOURNS

There being no further business brought before the Council, motion to adjourn was made by Alexander, seconded by Lloyd, and unanimously carried, with the following roll call vote: Alexander-aye, Carlson-aye, Lloyd-aye, and Manderscheid-aye. Adjournment was at 8:21 p.m.



Isaac Loveland, Mayor

Mary Yeaman, City Clerk-Treasurer