**ALBION CITY COUNCIL MEETING**

**MINUTES MAY 3, 2016.**

CALL TO ORDER – The meeting was called to order at 8:00 p.m. in the Albion Civic Center by Mayor Sharon Hardy-Mills.

OPENING CEREMONIES – Pledge of Allegiance led by Mayor Hardy-Mills.

ROLL CALL – Present: Mayor Sharon Hardy-Mills, Council President Chad Manderscheid, Councilpersons Zack Alexander, Mike Gailey, and Isaac Loveland, City Clerk-Treasurer Mary Yeaman, City Attorney Kerry McMurray, and Maintenance Department Shawn Burton.

OTHERS IN ATTENDANCE – Darwin Johnson, Shirley Halford-Hubbard, Scott Ellsworth, from LHTAC, Muhammad Zubery, from LHTAC, Ivan McCracken, from J-U-B Engineers, Kenneth and Betty Jane Hunter, Deputy Clerk Sharity Parish, Debbie Bell, Deputy Wayne Winder, Pat Asher, Dave Eckblad, Sheriff Jay Heward, Lori Heward, Bruce and Mary Lynne Bristol, John Davis, Troy Mortensen, Brandy Perry, and Von and Debra Gibby.

LHTAC ROAD MASTER PRESENTATION – SCOTT ELLSWORTH

Scott Ellsworth and Muhammad Zubery, from the Local Highway Technical Assistance Council (LHTAC), presented Shawn Burton, from the Maintenance Department, a Certificate and Carhart Jacket for completing the Road Master Program offered through the lhtact2 Center. Ellsworth reported the Road Master Program usually takes four (4) years to complete, and he commended Burton for taking the Classes, and putting in the time and effort to complete the Program. Muhammad Zubery took a picture of Ellsworth and Burton that will be included in the LHTAC Newsletter.

Shawn Burton, from the Maintenance Department, received a round of applause.

Mayor Sharon Hardy-Mills thanked Scott Ellsworth and Muhammad Zubery for attending the Council Meeting and making their Presentation. Mayor Hardy-Mills also congratulated Shawn Burton on his completion of the Road Master Program.

APPROVAL OF MINUTES – Upon motion made by Alexander, seconded by Loveland, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve the Minutes of the April 5, 2016 Council Meeting as presented.

APPROVAL OF BILLS – Upon motion made by Loveland, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve payment of the Bills as presented.

**CITIZEN’S ISSUES**

SHERIFF CANDIDATE DARWIN JOHNSON

Darwin Johnson introduced himself and told those present at the Council Meeting that he is running for the Office of Cassia County Sheriff. Johnson reported he has been involved with Law Enforcement for twenty-five (25) years. Johnson encouraged everyone to Vote on May 17th and to do some homework on the Candidates, running for Office, in order to Vote for the most qualified Candidate. Johnson thanked the Mayor and Council for allowing him some time to speak at the Meeting.

SEWER HOOK-UP REQUEST – HUNTER PROPERTY

Kenneth Hunter reported to the Council he would like to connect his parent’s home to the City’s Sewer System. Hunter reported back in 1976 his father, Jack Hunter, wanted to hook into the Sewer System, but the original Engineering did not include a personal lift station for the Hunter property, and the money ran out before the lift station could be put in. Hunter reported the Grant included a clause that said, every house and property, within the City Limits, should be hooked up to the Sewer System. Hunter told the Council this information should be included in the Council Minutes from 1977 or 1978. Hunter reported to the Council his brother has already paid the Hook-Up Fee, so they would like to go ahead with hooking into the Sewer System.

Shawn Burton, from the Maintenance Department, reported to the Council to hook-up the Hunter Property to the Sewer System would require a lift station and several hundred feet of pipe, as the nearest mainline runs down South Main Street.

Kenneth Hunter told the Council we should be able to work with each other, and come up with a solution, to get a Sewer Hook-Up to the Hunter home.

Mayor Sharon Hardy-Mills reported to Hunter we need to do more research, looking for Minutes and Bond information. The Mayor reported we will add this issue to the next Meeting’s Agenda. The Clerk was asked to contact Hunter once the date was set for the next Council Meeting.

LAW ENFORCEMENT REPORT – Deputy Wayne Winder reported to the Council he spent fifteen (15) hours patrolling the City for the month of April. Winder reported checking on a controlled burn, doing a person check, and responding to a harassment report. Winder reported sometimes items will show up on the City’s Law Enforcement Report that is not within the City Limits, so please read the Report carefully. Winder asked the Council if they have any issues to discuss.

Mayor Sharon Hardy- Mills reported the City has received several complaints about the speeding horse trailers and camp trailers going through town.

Winder reported he will try and do more patrolling during the daytime. Winder reported he will put an A behind the ticket number, to show it was issued in Albion.

Cassia County Sheriff Jay Heward reported to the Council the County is working to improve the CAD Program they have, to help show exactly where the activity/violation is happening.

Council President Chad Manderscheid asked Sheriff Heward when the City can get the Diamondfield Jack Jail back from the City of Oakley, to which Heward responded by saying, that may not ever happen.

ANIMAL CONTROL REPORT – Shawn Burton, from the Maintenance Department, told the Council he has nothing to report.

GENERAL PUBLIC COMMENTS – 10 MINUTES TOTAL

The general tenor of the comments made is as follows: Shirley Halford-Hubbard reported she is running for County Commissioner, and said she is here to listen, learn, and get acquainted. Halford-Hubbard urged everyone to Vote on Tuesday, May 17th.

**AGENDA BUSINESS ITEMS**

LIFT STATION UPDATE

Mayor Sharon Hardy-Mills reported to the Council Streamline Precision, the Contractor for the Lift Station Project, is working on finishing up the items on the punch list. They should be totally done by Thursday, May 12th.

SIDEWALK ORDINANCE NO. 2016-05-01 3rd READING

Mayor Sharon Hardy-Mills read the Sidewalk Ordinance No. 2016-05-01 AN ORDINANCE WHEREBY THE CITY OF ALBION, IDAHO ADOPTS AMENDMENTS TO ALBION CITY CODE, TITLE 7, CFHAPTER 3, REGARDING STREETS, SIDEWALKS, AND PUBLIC WAYS, NAMELY: ADD A NEW SECTION 7-3-1-1 OWNER’S DUTY TO REPAIR OR REPLACE SIDEWALK; RENUMBERING CURRENT SECTIONS 7-3-1-1 THROUGH 7-3-1-4, RESPECTIVELY AS SECTIONS 7-3-1-2 PERMIT REQUIRED, 7-3-1-3 CITY TO FURNISH LINES AND GRADES; 7-3-1-4 MATERIAL SPECIFICATION AND ADDITIONALLY ADDING SPECIFICATIONS FOR CONCRETE SIDEWALKS, BASE FOR ANY SIDEWALK, ASPHALT SIDEWALK SPECIFICATIONS, CURB AND GUTTER SPECIFICATIONS AND STANDARD DRAWING AND MINIMUM SPECIFICATIONS FOR DISABILITY GUIDELINES; OLD 7-3-1-4 ORDER FOR REPAIR OR DESTRUCTION REPEALED; 7-3-1-5 IS AN ADDED SECTION FOR REPAIR; NOTICE TO OWNER; TIME LIMIT FOR WORK; WHICH PROVIDES FOR (A) NOTICE TO OWNER, (B) SERVICE OF NOTICE UPON OWNER, (C) TIME LIMIT FOR WORK; FAILURE TO REPAIR; COST ASSESSMENT; LIEN, (D) PROTESTS TO ORDER; FILING AND HEARING, (E) LEVIES AND SPECIAL ASSESSMENTS; SPECIAL FUND, AND (F) PAYMENT; LIEN DISCHARGE; PENALTY FOR NON-PAYMENT; OLD SECTION 7-3-1-5 IS RENUMBERED AS 7-3-1-6; OLD SECTION 7-3-1-6 IS RENUMBERED AS 7-3-1-7 AND THIS SECTION HAS MINOR AMENDMENTS AND IT’S SECTION (C) REGARDING CLERK TO PUBLISH COPY OF CERTIFICATE IS REPEALED, A NEW SECTION 7-3-6 FAILURE TO REMOVE; ASSESSMENT; LIEN; COLLECTION IS ADDED; OLD SECTION 7-3-6 IS REMUMBERED AS 7-3-7; PROVIDING FOR STANDARD DRAWING A-1; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR REPEAL OF ALBION ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE in its entirety, and asked for Council decision on the Ordinance.

Upon motion made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to accept Ordinance No. 2016-05-01 as presented.

WEST ST. BRIDGE PROJECT UPDATE

Mayor Sharon Hardy-Mills reported to the Council the City has received two (2) separate Quotes for the West St. Bridge Project, but there is not sufficient information to accept the Quotes. A Quote for the Bridge and a Quote for Paving will need to be presented.

City Attorney Kerry McMurray reported the City will need to put out a Request for Qualifications (RFQ) before actual Quotes or Bids are accepted.

Ivan McCracken, from J-U-B Engineers, was present to answer any questions the Council may have. McCracken reported to the Council the LHRIP ranked the City’s West St. Bridge Project first on the List of approved Projects, with Grant Funding in the amount of sixty-nine thousand ($69,000) dollars. McCracken reported LHTAC gets the money in October, and McCracken suggested the City write a Letter, to LHTAC, in August asking for the Grant Funds as early as possible. The City should then receive a check sometime in October or November. The City will be first in line when the Grant Funding is available.

NEW MAINTENANCE SHOP UPDATE

Shawn Burton, from the Maintenance Department, reported to the Council he spoke to the Engineer, Jay Christensen, and he has made some minor changes to the original Shop Plan.

Councilperson Chad Manderscheid asked about gutters over the doors, to which he was told, with the Building design that will not be an issue.

Shawn Burton asked if City Attorney McMurray could start the Bid Process, to which Burton was told it will be best to wait until the Engineered Plans are received. Burton reported he will have the Plans to present at the Council Meeting on the 10th of May.

CITY WEBSITE DEVELOPMENT

Councilperson Isaac Loveland reported to the Council he selected albionidaho.org as the name for the City’s Website, if the Council agrees. Loveland reported the cost will be eight ($8) dollars for the first year, and eighteen ($18) dollars per month after that. The City would receive a break in the cost for paying annually, which would make the cost between fifteen and twenty ($15 and $20) dollars. Loveland suggested establishing a Policy as to who puts items on the webpage, and what goes on the webpage.

Upon motion made by Manderscheid, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve Councilperson Isaac Loveland setting up albionidaho.org as the official Website for the City and approved paying the Fee annually.

YARD SALE REGULATIONS

Mayor Sharon Hardy-Mills reported to the Council our current Ordinance dealing with Yard Sales needs to be revisited, as it requires a License Fee of one hundred fifty ($150) dollars for an Itinerant Merchant, with Yard Sales falling under this designation. The Mayor reported some Yard Sales do not even make this amount. The Mayor reported selling items on Public Property is also in question. The Mayor reported to the Council she has asked City Attorney McMurray to come up with better language for this Ordinance, regarding Yard Sales. The Mayor reported the actual Itinerant Merchant language in the Ordinance is good, as it protects the City.

Upon motion made by Gailey, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to waive the License Fee cited in Title 3, Chapter 5 through the rest of 2016.

WATER ORDINANCE REVIEW

Mayor Sharon Hardy-Mills reported to the Council the gallons provided in the base rate Water fee needs to be re-evaluated, as some properties use a substantial amount of water.

The Council reported they would like to take some time to review the Water Ordinance before discussing it further. The Water Ordinance Review was tabled until the next Council meeting.

Councilperson Mike Gailey reported to the Council we need to have a Contingency Plan to take care of the necessities. Gailey reported the cost of utilities is keeping people from moving here, as our rates are one of the highest in the State.

Councilperson Isaac Loveland reported to the Council a New Shop is not critical, as Troy Mortensen has offered to let us (the City) lease the current Shop from him. Loveland also reported it is our fault, for letting our water go down the ditch.

Shawn Burton, from the Maintenance Department, reported to the Council we need a place to store the Equipment, so it is out of the weather, and the current Shop does not have the space. Burton reported we need to figure out what the best thing to do is, and move forward.

SEAL COAT/CRACK SEAL ROADS

Councilperson Mike Gailey reported to the Council he and Shawn Burton, from the Maintenance Department, inspected the Roads around the City. Gailey reported our roads need attention, as some are in pretty bad shape.

Shawn Burton, from the Maintenance Department, reported the Roads need all the cracks sealed. Burton reported there are three (3) Roads on the Priority List, which are: 1) Market St., 2) West St. and, 3) North St. Burton reported he received two (2) Proposals from Imperial Asphalt, from Blackfoot, Idaho, 1) for Crack Sealing all the Roads in Town, and 2) for Seal Coating the Roads. The cost to Crack Seal the Roads is eighteen thousand ($18,000) dollars, and the cost to Seal Coat the Roads is twenty-three thousand eight hundred sixty ($23,860) dollars. Burton reported Imperial Asphalt will be in our area in the next couple of weeks, and they could put the City on their schedule, if the Council will approve the Crack Sealing.

Upon motion made by Loveland, seconded by Gailey, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to approve the Crack Seal Proposal presented by Imperial Asphalt in the amount of eighteen thousand ($18,000) dollars.

VAUGHN DITCH WATER DISTRICT ASSIGNMENT

Mayor Sharon Hardy-Mills reported to the Council the City needs to assign someone from the Council to serve on the Vaughn Ditch Water District Board. The Mayor reported the next Meeting for the Vaughn Ditch Water District will be held Monday, May 16th at 7:30 p.m. at the Fire Station. The Mayor suggested Isaac Loveland, as he is the Councilperson that oversees water issues.

City Attorney Kerry McMurray reported to the Council it is in the best interest of the City to have a member of the Council on the Board of Directors for the Vaughn Ditch Water District, to vote on issues according to water inches. The Board of Directors usually will assess Fees and acquire Loans for the Water District.

Mayor Sharon Hardy-Mills reported to the Council the City received a copy of the By-Laws proposed by Six S Ranch (Skaggs), for the Vaughn Ditch Water District, and asked the Council if they want to accept the By-Laws as presented, or if they have changes to suggest.

City Attorney Kerry McMurray told the Council they need to consider what they want to do as far as the City’s vote.

Councilperson Isaac Loveland told the Council the City needs to have a voice in what is being done by the Water District.

Councilperson Mike Gailey told the Council the City needs to be involved in the Board of Directors, and the voting process. Gailey reported all those involved need to have an equal vote.

Shawn Burton, from the Maintenance Department, reported the Land App ground had been out of compliance because of the lack of water, but when the City transferred water to the Land App ground, the system was plotted differently, and the Land App ground is now in compliance. Burton reported the City tried to get more people to use the Vaughn Ditch water, but they chose not to.

Pat Asher reported to the Council she used to use the water, but the ditches are now full of gravel.

Troy Mortensen told the Council he feels the property owner should be responsible to maintain their portion of the Ditch, and they should also be allowed to vote on issues concerning the Vaughn Ditch water. Mortensen reported to the Council the water users can write their own By-Laws, we do not have to accept the ones provided by Six S Ranch (Skaggs). Mortensen reported Skaggs controls the water, as they have forty-eight (48%) percent of the vote, because they use the most water. Mortensen also reported Skaggs have locked the gates to the weir, and the other water users should have a say in how the water is used. Mortensen told the Council any of the water users should be able to walk the easement to the weir, and check the usage of the water, especially the City, since they paid a substantial amount to have the weir installed.

PROPOSED ORDINANCE NO. 2016-05-01 SET ZONE DISTRICT ON PATKIN-KELLEY-HILL PROPERTIES

City Attorney Kerry McMurray presented the Council copies of Ordinance No. 2016-05-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO ESTABLISHING ZONING DISTRICT DESIGNATION FOR PROPERTY WHICH WAS PREVIOUSLY ANNEXED INTO CITY BY CITY ORDINANCES 2008-04-1 AND 2008-12-1; AND PROVIDING FOR AN EFFECTIVE DATE for their review. McMurray reported the Ordinance recognizes the Zoning District Designation for the Patkin, Kelley, and Hill Properties as R-1 Residential.

Mayor Sharon Hardy-Mills read a protest Letter, received from George Kelley, stating he (Kelley) would prefer his property be changed from R-1 Residential, to Res-Ag Residential-Agriculture.

Upon motion made by Alexander, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to waive the three (3) readings of Ordinance No. 2016-05-01.

Upon motion made by Manderscheid, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderschedi-aye, the Council moved to accept and adopt Ordinance No 2016-05-01 AN ORDINANCE OF THE CITY OF ALBION, CASSIA COUNTY, IDAHO ESTABLISHING ZONING DISTRICT DESIGNATION FOR PROPERTY WHICH WAS PREVIOUSLY ANNEXED INTO CITY BY CITY ORDINANCES 2008-04-1 AND 2008-12-1: AND PROVIDING FOR AN EFFECTIVE DATE as presented.

P&Z LETTER RECOMMENDING ZONING FOR LDS CHURCH PROPERTY

City Attorney Kerry McMurray reported to the Council no Zoning Designation was made when the LDS Church Property was annexed into the City. McMurray read a Letter to the City from the Planning and Zoning Commission, recommending the LDS Church Property be Zoned R-1 Residential, the same Zoning Designation as the surrounding Properties. The Letter states the use of the Property for a Church is a permitted use in the R-1Residential Zone.

PROPOSED NOTICE OF HEARING FOR LDS CHURCH ZONING

City Attorney Kerry McMurray reported to the Council a Public Hearing date needs to be set for the Proposed City of Albion Zoning District Designation for the LDS Church Property.

Upon motion made by Loveland, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to hold a Public Hearing on Tuesday, June 7th at 8:00 p.m. for the Zoning District Designation for the LDS Church Property.

CAMPUS UTILITIES

Troy Mortensen reported to the Council he is in the process of getting the utilities hooked-up to Commish Hall. Mortensen told the Council he would like to use some of the old transformers the City has, to get power hook-up to the buildings. Mortensen asked what the Utility Hook-Up Fees cover? Mortensen told the Council he has been doing all the water and sewer lines, which has cost him eight thousand ($8,000) dollars so far. Mortensen told the Council each building will require a transformer, and he would like to install pad mount transformers. Mortensen asked the Council, what is it going to cost?

City Attorney Kerry McMurray reported the Electrical Hook-Up Fee covers a Standard Service Hook-Up, which includes a 120/240 volt, single phase, 200 amp, 3-wire service and meter. McMurray reported this is found in the City Code Book Chapter4, Section 5, Subsection 2. McMurray reported the customer will have additional expenses if a service other than a standard service is requested.

Mayor Sharon Hardy-Mills reported the City is responsible from the transformer to the meter, and the customer is responsible for everything past the meter to the building or home.

Troy Mortensen told the Council this is confusing, and asked again, what is it going to cost me?

Councilperson Mike Gailey asked Mortensen to calm down, and stop yelling at the Council.

Troy Mortensen asked about the Water Hook-Up Fee, and he was told the property owner pays the Hook-Up Fee for the installation of the meter. Mortensen told the Council it is frustrating because he was told the water and sewer lines were already to the buildings on the Campus Property when he purchased it, and the renovations is costing more than anticipated

COUNCIL GOALS REVIEW

Mayor Sharon Hardy-Mills reported to the Council since most of the Items on the List of Goals have already been discussed, we will move on to the next Agenda Item because of the time.

DELINQUENT ACCOUNTS

Mayor Sharon Hardy-Mills reported to the Council Von & Debra Gibby are attending tonight’s Council Meeting to discuss a Delinquent Account. The Mayor turned the time over to the Gibbys.

Von Gibby told the Council his renter moved out leaving a large balance due, and the power has been disconnected. Gibby told the Council he wants the power turned back on, so he can clean up the mess that was left. Gibby told the Council he should not have to be responsible for paying the past due amount left by his tenant. Gibby told the Council the renter moved out on April 10th.

Mayor Sharon Hardy-Mills reported to Gibby, that the owner of the property is ultimately responsible for the utilities, as stated in the City Code Book.

Councilperson Mike Gailey reported he understands the frustration of the situation, but this is your business as a landlord, and we need to have the property owner pay the delinquent account, as this has been done in the past by other property owners /landlords.

City Attorney Kerry McMurray reported to the Council it would be in the best interest of the City to keep the property owner’s name on the account, and discontinue putting it into the renter’s name, as this would make the property owner responsible for paying the utilities.

The Council agreed with City Attorney McMurray about leaving the accounts in the property owner’s name.

Upon motion made by Manderscheid, seconded by Loveland, and unanimously carried, with the following roll call vote: Alexander-aye, Loveland-aye, and Manderscheid-aye, with Gailey-nay, the Council moved to turn the power back on at the Gibby rental, and agreed to waive the disconnect/hook-up fee.

Von Gibby told the Council he will pay the delinquent account bill in full, if not collected from the renter, in one (1) year.

Upon motion made by Gailey, seconded by Manderscheid, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Manderscheid-aye, with Loveland-nay, the Council moved to require the Gibbys to pay one hundred ($100) dollars, per month, towards the delinquent account, and any money collected from the renter will be reimbursed towards the delinquent account also.

City Attorney Kerry McMurray reported to the Council he will draft a Letter to be sent to property owner’s reporting rental properties will remain in the property owner’s name, and they will then be responsible for paying the utilities each month. McMurray reported a copy of the Ordinance will be included with the Letter.

2016-2017 BUDGET WORKSHOP

City Clerk Mary Yeaman reported to the Council she included a copy of the last two (2) years Approved Budgets in their Council Packets. The Clerk reported she left the 2016-2017 Proposed Budget blank for the most part, saying she typed in figures in some line items. The Clerk asked the Council when they would like to schedule a Budget Workshop, as the Proposed Budget needs to be completed by the middle of July, to meet publication requirements for the Budget Hearing in August.

After a brief discussion by the Council, it was agreed to have a Budget Workshop on Tuesday, May 10th at 8:00 p.m.

**INFORMATION FROM CITY OFFICIALS**

Shawn Burton, from the Maintenance Department, reported to the Council the Water Tank needs to be inspected. Burton reported he received a Proposal from Liquid Engineering Corporation, from Billings Montana, in the amount of one thousand ($1,000) dollars to inspect the Water Tank.

The Council told Burton to have the Water Tank inspected by Liquid Engineering Corporation.

City Clerk Mary Yeaman reported to the Council she has received a request, from a Property Owner, to reduce the Water and Sewer monthly charges on a vacant lot.

The Council asked Shawn Burton, from the Maintenance Department, if the lot is indeed vacant, to which Burton replied, Yes, it has been vacant for a year or more. The Council told the Clerk to reduce the Water and Sewer monthly charges, for the requesting Property Owner, on the vacant lot.

Mayor Sharon Hardy-Mills reported to the Council she received information from the Idaho Transportation Department on the ITDTAP Program, which offers Funding for Sidewalks/Walking Paths for qualifying agencies. The Mayor reported she would like to visit with Ivan McCracken, from J-U-B Engineering, about the requirements/application.

Shawn Burton, from the Maintenance Department, reported he will see Ivan McCracken at the monthly Transportation Meeting he plans to attend on May 11th. Burton told the Mayor she could also attend the Transportation Meeting, saying it starts at 7:00 a.m.

The Mayor reported to the Council she will send the ITDTAP information she received with Burton to discuss with McCracken, to which the Council said was okay.

PRESENTATION OF BILLS

 Mayor and Council Salaries \* 190.00

 Salaries – Maintenance-3726.62/Clerk-3083.70 \* 6810.32

 Sharity Parish – Deputy Clerk/P&Z Secretary \* 629.01

 Jeremiah Wood – Maintenance Helper \* 927.00

 PERSI – Employer Remittance (4/16-4/30/16) \* 721.35

 DL Evans Bank – EFTPS 941 Employer Remittance (Apr. 2016) \* 1515.32

 PERSI – Employer Remittance (5/01-5/15/16) \* 733.78

 Raft River Electric – Water Tank \* 40.13

 SelectHealth – Insurance (June 2016) \* 1081.12

 Ace Hardware – Maintenance Supplies 138.23

 ATC Communications – Phone, Fax, Internet, & Lift Station 537.70

 Bonneville Power Administration – Transmission (Apr. 2016) 694.00

 Bonneville Power Administration – Power (Apr. 2016) 9924.00

 Costco – Maintenance Supplies 350.00

 Creekside Store – Maintenance Fuel (May 2016) 407.61

 Ferguson Waterworks – Maintenance Supplies 1409.24

 4th of July Committee – Contribution 800.00

 J-U-B Engineers, Inc. – Lift Station Project 2841.92

 K & R Rentals, Inc. – Dolmar Gas Cut Off Saw/Blade 30.00

 Kerry McMurray – Legal Services (May 2016)

 Magic Valley Labs, Inc. – Water Test 16.00

 Mary Yeaman – Travel Claim (May 2016) 61.00

 NAPA Auto Parts – Maintenance Supplies (Oil Dry) 16.58

 Pit Stop Cycle Shop – Weed Eater Repair 39.95

Postmaster – Stamps for Office Use/PO Box Rent 361.60

 UAMPS – General A&G Expenses 37.12

 VISA - #4409 M. Yeaman May 16 Stmt. (Office Supplies) 393.24

 VISA - #7977 S. Burton May 16 Stmt. (Maintenance Cell Phones) 150.00

 VISA - #9113 S. Hardy-Mills May 16 Stmt. (4th of July Supplies) 73.48

 TOTAL $30,929.70

Mayor Sharon Hardy-Mills thanked everyone for attending tonight’s Council meeting and announced the Council will now go into an Executive Session.

AMEND AGENDA – City Attorney Kerry McMurray reported to the Council the Agenda needs to be amended before entering into an Executive Session, because the subsection was listed incorrectly. McMurray reported the subsection should be (b) instead of (a).

Upon motion made by Loveland, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye, the Council moved to amend the Agenda to correct subsection (a), as listed, to subsection (b) to enter into an Executive Session.

**COUNCIL ENTERS INTO AN EXECUTIVE SESSION**

At 11:45 p.m. motion was made by Alexander, to enter into an Executive Session pursuant to Idaho Code 74-206(1)(b) regarding personnel issues. The motion was seconded by Gailey, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye.

**COUNCIL RETURNS TO A REGULAR MEETING**

The Executive Session was concluded at 12:10 a.m.

Upon motion made by Loveland, seconded by Alexander, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-ye, and Manderscheid-aye, the Council moved to give Shawn Burton, from the Maintenance Department, a onetime bonus of four hundred ($400) dollars for obtaining his Road Master Certification. The Council appreciates the time and effort put forth by Burton to obtain this Certification, offered through the LHTAC T2 Program.

**COUNCIL RECESSES**

There being no further business brought before the Council, motion to recess until May 10th at 8:00 p.m. was made by Alexander, seconded by Loveland, and unanimously carried, with the following roll call vote: Alexander-aye, Gailey-aye, Loveland-aye, and Manderscheid-aye. Recess was at 12:15 a.m.

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Sharon Hardy-Mills, Mayor

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Mary Yeaman, City Clerk-Treasurer